

Meeting Date: 09/30/08



AGENDA REPORT

City of Santa Clara, California

Agenda Item # 7A-15



DATE: September 15, 2008

TO: City Manager for Council Action

FROM: City Clerk/Auditor

SUBJECT: Resignation of Charles Petersen from the Historical and Landmarks Commission

EXECUTIVE SUMMARY:

Attached is a letter of resignation submitted by Charles Petersen from the Historical and Landmarks Commission effective September 5, 2008. Mr. Petersen was first appointed to the Commission in 2000 for a partial term and then was reappointed in 2003 and 2007. The promotion of this vacancy is agendized for the September 30, 2008 Council meeting under Special Order of Business due to the need to have a full Commission as soon as possible.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

Appointment of a new commissioner is required to complete a full commission.

ECONOMIC/FISCAL IMPACT:

There is no additional cost to the City other than administrative staff time and expense.

RECOMMENDATION:

That the Council accept the resignation of Charles Petersen from the Historical and Landmarks Commission effective September 5, 2008; declare a vacancy on the Commission for the partial term ending June 30, 2011; and set Wednesday, October 22, 2008 at 5:00 pm as the deadline for the receipt of applications, with interviews to be held at 6:00 pm on Tuesday, October 28, 2008 in the Reception Lobby Area to fill the vacancy for the partial term ending June 30, 2011.

APPROVED:

A handwritten signature in black ink, appearing to read "Rod Diridon, Jr.".

Rod Diridon, Jr.
City Clerk

A handwritten signature in black ink, appearing to read "Jennifer Sparacino".
Jennifer Sparacino
City Manager

Documents Related to this Report:

1) Resignation Letter

August 23, 1980 208

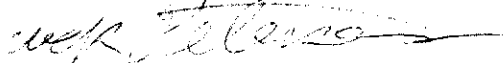
Mayor Mahan
City Council Members
Director of City Planning
City of Santa Clara
1500 Warburton Ave.
Santa Clara, CA 95050

Dear Members,

I would like to resign from the Historical Landmarks Commission to be effective after the September meeting. Thank you for giving me the opportunity to serve the community in this manner.

Sincerely,

Charles Petersen

A handwritten signature in dark ink, appearing to read "Charles Petersen", with a long horizontal flourish extending to the right.